

**THE CITY OF DOVER
APPLICATION FOR PARADES and ASSEMBLIES
PERMIT**

Date Submitted: _____

Email Address: _____

1 _____		H: _____
Applicant's Name (Same if Individual)	Address	W: _____
_____	_____	_____

2 _____		H: _____
Organization or Individual Applying	Address	H: _____
_____	_____	Phone _____

3 _____	_____
Day and Date of Event	Beginning and Ending Times of Event

4 _____
Location of Event

5 Nature of the Event: (Parade or Assembly)
Describe: (List Entire route or Location effected, include additional pages if necessary):

Follow Instructions on back of permit

6 Number of persons or units participating: _____

7 State of DE- Facilities Management approval obtained ? **Yes/ No (302) 739-5644**
Required PRIOR TO CITY PERMIT if using State Property ie: Legislative Mall, etc.

8 Dover Parks and Recreation Permit obtained ? **Yes/ No (302) 736-7050**
Required PRIOR TO CITY PERMIT if using City Parks Property ie: Silver Lake Park, The Green, etc.

9 State of DE- Department of Transportation Special Event Permit obtained ? **Yes/ No (302) 659-4080**
Required PRIOR TO CITY PERMIT affecting any roadways open to traffic.
See DeDOT's policy on special event permits at:
http://www.deldot.gov/information/community_programs_and_services/planned_spec_events/index.shtml

POLICE USE ONLY:

Special Instructions / Street closures needed:

Signature of Applicant

Special Enforcement Unit Commander
Approval

Operations Unit Commander
Approval

Approved Disapproved

Chief of Police

Date