

Dover Police Department Community Policing Unit



Facility Dog Request Form

In order to process your request, the following information must be completed in full and received by Community Services Unit at least 15 days before the requested date of the presentation, demonstration or tour. Requests are considered upon availability of the dog and the handler and processed in the order they are received.

Organization Name: _____ Today's Date _____

Address: _____

City: _____ State: _____ Zip _____

Contact Name: _____ Phone: _____ Email: _____

Purpose of Request (Information Booth, Presentation, Speaker) _____

Desired Date/Time: _____ Alternate Date/Time: _____

Location of the Event _____

Address _____

Presentation Length _____ Number of People Attending _____

Other Activities Occurring _____

Age Group:

Youth Teens Adults Senior Citizens All Age Event

Type of Event/Presentation:

Community Presentation Law Enforcement Demo Disabled/Cognitive/Physical
Compassion Care/Victim Services Other (please explain) _____

Available Equipment: Microphones Screen VCR/DVD Electric

Return the form to:

Dover Police Department, Community Policing Unit

Attn: PFC Lee Killen

400 S. Queen Street, Dover, DE 19904

Phone: 302-346-7204

E-Mail: Lee.Killen@cj.state.de.us

Office Use Only:

Date Received: _____ Approve Deny

Signature: _____

Handler Will Attend Handler Confirmed Date of Event

Handler Will Not Attend: Explain: _____

Handler Comments: _____

Notification Date: _____